

USE IT OR LOSE IT!

Radka Malá





Pearson



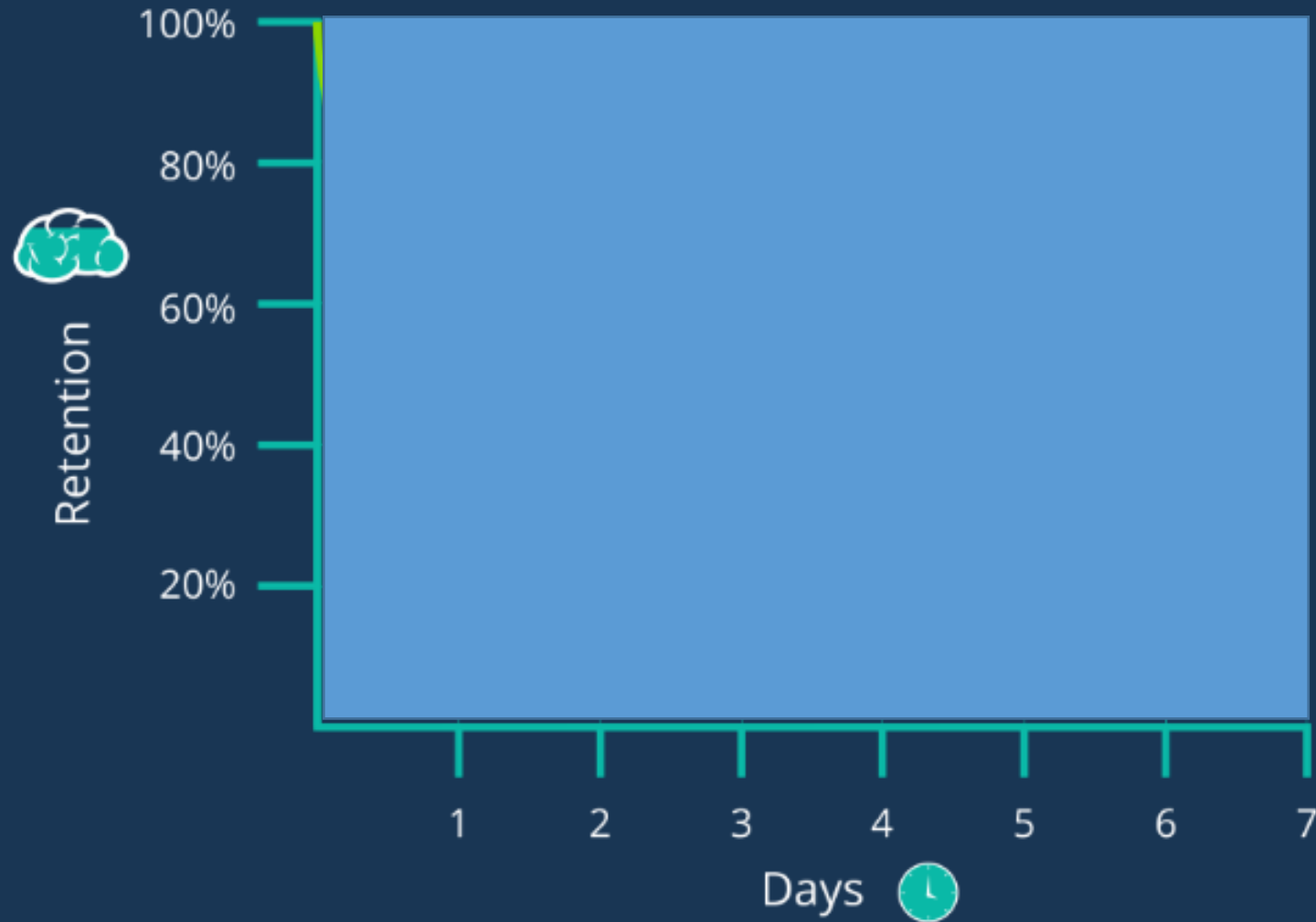
A photograph of a wooden sauna interior. The walls and benches are made of light-colored wood. A wooden bench is visible in the foreground. In the background, there is a wooden bucket with a wooden ladle inside it. The text is overlaid on the right side of the image.

Kiitos – Thanks
Terve – Hello
Oikeaan – Right
Yksi – One
Minä olen – I am



Pearson

THE FORGETTING CURVE



<http://www.growthengineering.co.uk>

Why is it SO difficult?

1. no context
2. passive learning
3. students don't think
in the language



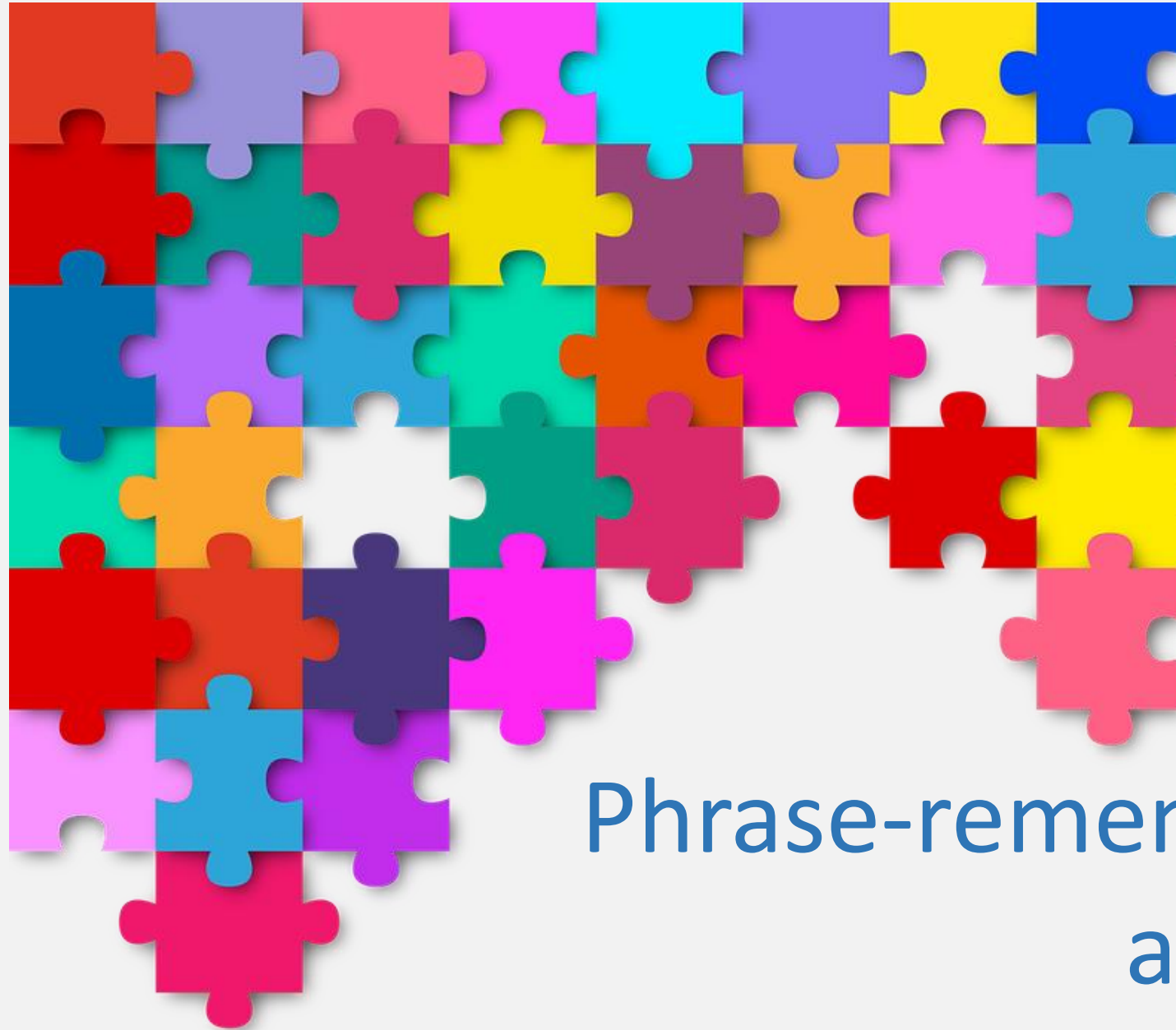


Phrases

+



Fun



Phrase-remembering activities



Pearson



5 – 10 min

24 h

2 days

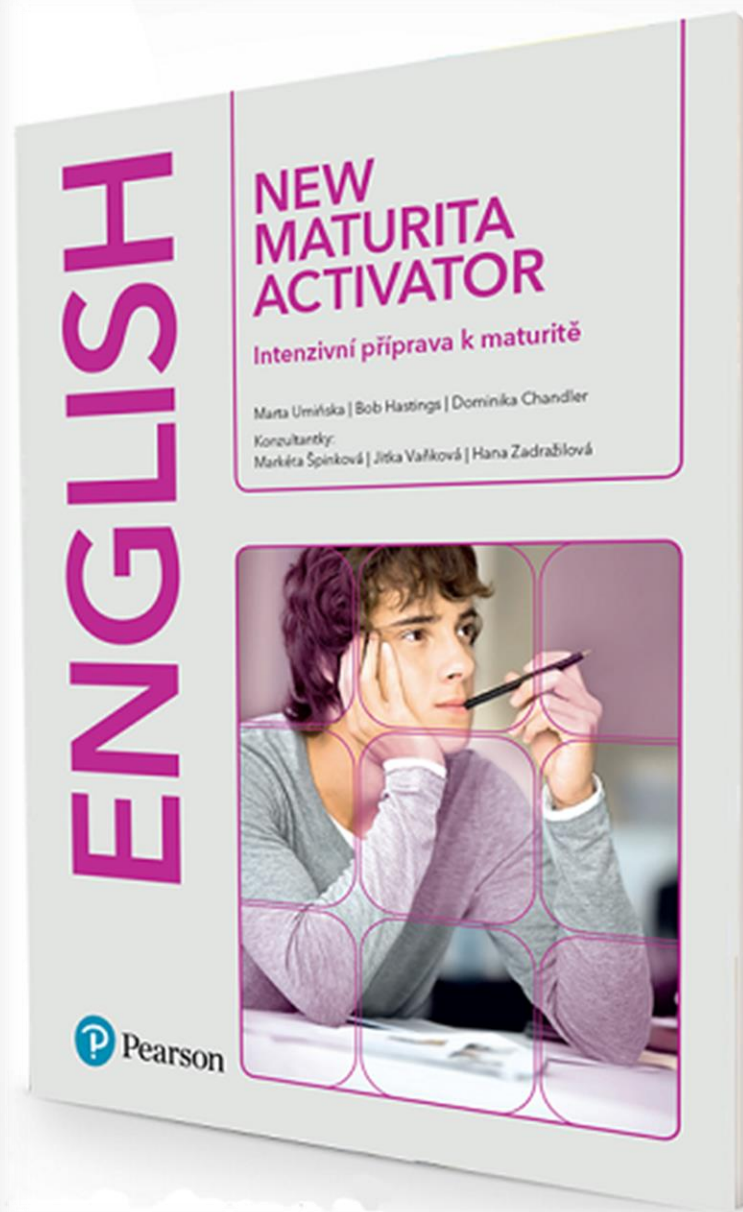
1 week

1 month

6 months



- Multiple exposure in class
- Quick revision at the end
- Warm-up revision next lesson



Sorting Activities



categorising



desert island



fridge/dustbin/suitcase

Sorting Activities

FORMÁLNÍ DOPIS: ŽÁDOST O INFORMACE (LETTER OF ENQUIRY)

ÚVODNÍ VÍTAJÍ

ZAČÁTEK ŽÁDOSTI

- Dear Sir or Madam,
- Dear Ms/Mr Smith,

ÚVOD

- I am writing in connection with .../to ask/enquire about ...
- I have read/seen your advertisement in ... and would like to ...

VYJÁDRĚNÍ ZÁJMU

- I am interested in .../I have been looking for ...
- I am planning to ... and that is why I found this advertisement/offer/very interesting/important

VYJÁDRĚNÍ POCHYBNOSTI

- I have read the advert/about your services and/but I am not sure if ...
- I cannot understand if ...
- It is not clear to me if ...

ZAJÍMLIVÉ PODROBNOSTI

- I would like to know more details about ...
- I would like to ask for further information about/ concerning ...
- I am not sure about one thing/problem, namely ...

ŽÁDOST O INFORMACE

- I would be (very) grateful if you could ...
- I wonder if you could ...
- I would like to ask if/when/where/why ...

POZNÁMKY NA ZÁVĚR

- I look forward to your answer/to hearing from you ...

ZÁKONČENÍ

- jestliže dopis začíná Dear Sir or Madam: Yours faithfully,
- jestliže dopis začíná Dear Ms/Mr Smith: Yours sincerely,

maturita exam

Hledáte kvalitní kurz angličtiny na velmi pokročilé úrovni. V místních novinách vás zaujme inzerát, který takový kurz nabízí v létě v Cambridgeu. Napíšete do redakce dopis, ve kterém:

- se krátce představíte a vysvětlíte, proč vás inzerát zaujal,
- uvedete informaci z inzerátu, která vám není úplně jasná, a požádáte o její upřesnění,
- se zeptáte na jednu záležitost spojenou s organizací kurzu a vysvětlíte, proč je pro vás tato informace důležitá,
- zkusíte, jakým způsobem lze platit, a zeptáte se, jaké další formalitty je třeba splnit, chcete-li se do kurzu přihlásit.

PÍSENNÁ PRÁCE - Dlouhý text

Kontrolní seznam s kontrolními otázkami:

V textu odpovědi zpravidla uvádíte:

- V textu odpovědi zpravidla uvádíte, jaký je účel vašeho dopisu.
- Někdy uvádíte zájmy a zájmy, které vás zaujaly.
- Dopis zakončíte slovy, kterými se omluvíte.

Kontrolní seznam s kontrolními otázkami:

- Který obsah v textu uvádíte jako důležitý?

Dear Sir or Madam,

I am writing in connection with an advertisement for your Proficiency course in English. I am an eighteen-year-old student from the Czech Republic. For some time I have been looking for a course in English at a higher level, and that is why I found your course very interesting.

However, I am not sure if the course is for Czech students only or for other Europeans, too. I would like to ask for more details on this matter. I would also be very grateful if you could inform me if there is a choice of meals at the cafeteria. I am allergic to some foods. Finally, I would like to ask if I can pay for the course with a credit card and what kind of documents I need to be enrolled.

I look forward to your answer.

Yours faithfully,

Radek Novák

A • Dear Peter,

B • I'm writing to tell you ...

C • Write soon.

D • Bye for now.

E • I am writing in connection with ...

odd one out

Matching Activities

I am writing in *'about your services and,*

I have read *one thing/problem, namely ...*

I would like to know *more details about ...*

I am still not sure about *connection with ...*

match halves of sentences

3 Put the words in the correct order to make questions. Add questions about the four things you listed in Exercise 2.

- 1 bathroom / a / in / is / shower / the / there / ?
Is there a shower in the bathroom?
- 2 post office / far / how / is / it / nearest / the / to ?

- 3 there / sports / are / facilities / in / any / area / the ?

- 4 house / the / been / redecorated / recently / has ?

5 _____
6 _____
7 _____
8 _____

put words into
correct order



Context Activities

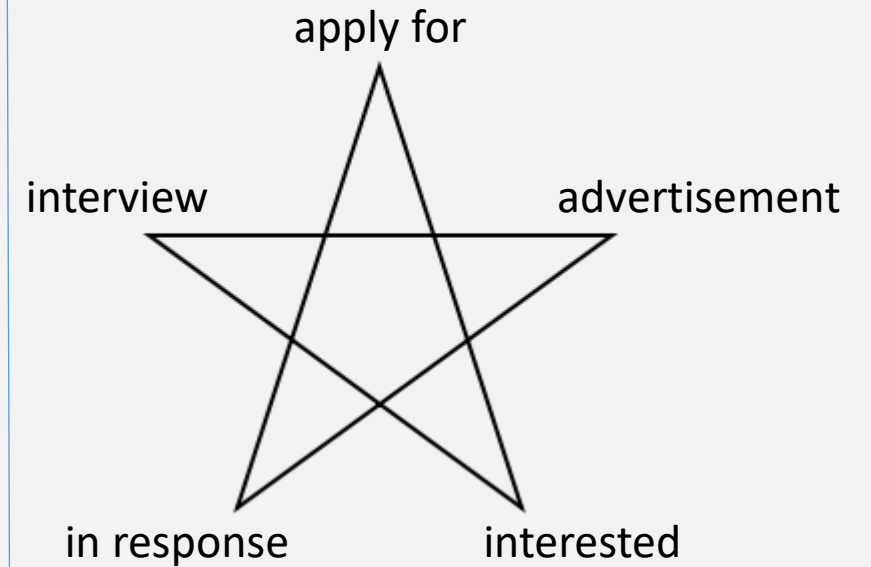
2 Match the adjectives to the nouns that they describe.

- | | | |
|---------------|---|-----------|
| 1 friendly | ■ | a holiday |
| 2 sunny | ■ | b room |
| 3 delicious | ■ | c views |
| 4 enjoyable | ■ | d people |
| 5 spectacular | ■ | e food |
| 6 comfortable | ■ | f weather |

storytelling



rotate the pen



sentence star

Dictation

- 2** Read the letter below. In your opinion, does the letter include all the information required in the exam task?

Dear Sir or Madam,

I am writing to [redacted] for the job of an instructor at your summer camp. Last summer I [redacted] as an instructor in Poland and the children liked me. I can do many sports. I speak English quite well, I [redacted] I will be able to communicate with the children at your camp. I look [redacted] to hearing from you.

Yours faithfully,

Martin Holý

mouthed

jumbled

running

cough

Memory Games

UŽITEČNÉ VÝRAZY

ZAČÁTEK ŽÁDOSTI

- Dear Sir or Madam,
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VYJÁDŘENÍ ZÁJMU

- I am interested in .../I have been looking for ...
- I am planning to ... and that is why I found this advertisement/offer/text interesting/important



memory challenge

pairs

- 3** Write in the missing letters to make positive and negative adjectives. Add three more positive and negative adjectives in each column.

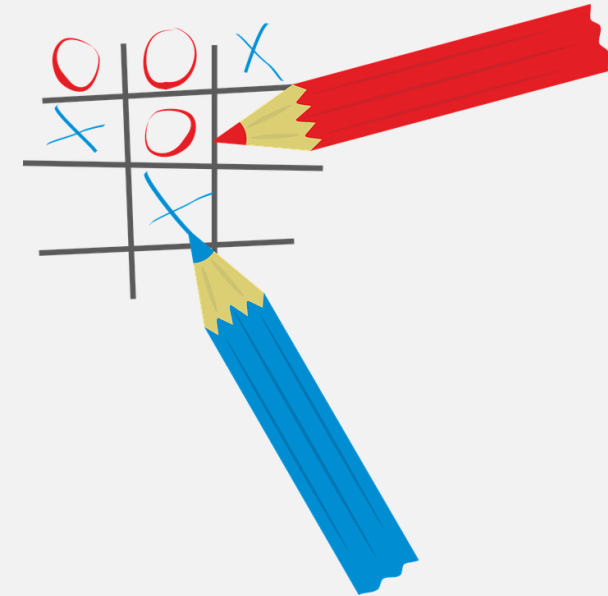
Positive 😊	Negative ☹️
1 W__ D _R__ L!	1 DR__ F _L!
2 L _ V __Y!	2 AW __ L!
3 BR__ _I__T!	3 H _P_____S!
4 EX__ _L__T!	4 HO__ _B _E!
5 _____	5 _____
6 _____	6 _____
7 _____	7 _____

begins with – ends with

Short Games



jeopardy



tic tac toe

1. sorting activities
2. matching activities
3. context activities
4. dictation
5. memory games
6. short games





Writing activities



Pearson



- motivation
- challenge
- follow-up

THINK
BIG! start
small



Pearson

Spontaneous Writing Activities



instant writing



writing storms

Writing Storms



The worst thing to happen to me today

The best thing to happen to me today

Something funny that
happened to me last week

What I really hate

Picture/Video-Based Activities

A



B



C



D



E



F



Pearson

postcards from holiday

Picture/Video-Based Activities



TV prompt

Picture/Video-Based Activities



the best job in the world

Picture/Video-Based Activities

4 WORK

"I like work: it fascinates me. I can sit and look at it for hours."
THOMAS EDISON
(BETTER MEMOIR WRITER, 1859-1931)

1. Complete the sentences by adding the suffixes from the box to the words in bold to make names of jobs. Which of the jobs are shown in the pictures?

Box: -ant -er -ian -ist -man/-woman -or

- A person who is responsible for the accounts of a company is an **accountant**.
- A person who directs films is a **director**.
- A person who repairs electrical devices/things is an **electrician**.
- A person who works in a library is a **librarian**.
- A person who plays music is a **musician**.
- A person who works in politics is a **politician**.
- A person who programs computers is a **computer programmer**.
- A person who delivers the post is a **postman/postwoman**.
- A person who has studied psychology is a **psychologist**.
- A person who takes photographs is a **photographer**.
- A person who works in the field of science is a **scientist**.

2. Match the people to what they do.

1. A journalist	a. will operate on you if you are ill.
2. A chef	b. designs clothes.
3. A miner	c. builds roads, bridges or machines.
4. A farmer	d. writes for a newspaper.
5. An engineer	e. cooks in a restaurant.
6. A fashion designer	f. works underground.
7. A surgeon	g. grows food for us all.

3. Match the words to make names of jobs.

1. police	a. attendant
2. shop	b. representative
3. flight	c. guard
4. driving	d. officer
5. sales	e. driver
6. security	f. instructor
7. taxi	g. assistant

JOBS

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Picture/Video-Based Activities

5 Put the words in order to make a sentence.

e-Guardian / apply for/ the position of / like / would /
I / in / on / to / waiter / May 28th / advertised

es the
I in the

WRITING EXAM PRACTICE

Part 1

Jste na letních prázdninách v Anglii a snažíte se najít práci. Zaujme vás pracovní nabídka inzerovaná v novinách a rozhodnete se na ni reagovat. Napíšte motivující dopis v rozsahu 120–150 slov, ve kterém:

- upřesníte, o jakou nabídku práce máte zájem a jak jste se o ni dozvěděli,
- popíšete svoji zkušenost s podobnou prací a napíšete, jaký dojem ve vás zanechala,
- uvedete alespoň dva důvody, proč jste vhodným kandidátem pro tuto práci,
- popíšete svou znalost anglicky a schopnost dorozumět se anglicky.

maturita workout

1 Read the task above. Circle eight pieces of information (two points for each instruction) that you need to include in the letter.

2 Read the letter below. In your opinion, does the writer include all the information required in the exam task?

Dear Sir or Madam,

I am writing to apply for the job of an instructor at your summer camp. Last summer I worked as an instructor in Poland and the children liked me. I can do many sports. I speak English quite well. I think I will be able to communicate with the children at your camp. I look forward to hearing from you.

Yours faithfully,
Martin Holý

3 Read the following exam instruction and circle three sentences that contain the required information.

• „popíšte svou (...) schopnost dorozumět se anglicky“

1 I have no problems speaking English.
2 I have used English a lot when travelling and I can communicate with people of different nationalities.
3 I often show foreign visitors around my town.
4 I think I will be able to communicate with the children at your camp.
5 When I went on a school exchange to Britain two years ago, I had to speak English all the time.

4 Match the occupations (1–6) with the corresponding skills (a–f).

1 au pair
2 instructor at summer camp
3 fruit picker
4 receptionist
5 shop assistant in a supermarket
6 cleaner

a I can work long hours and shifts.
b I am hard-working and very tidy.
c As well as playing tennis and football, I am a swimmer.
d I am strong, fit and I enjoy working outdoors.
e I am very good at communicating with children.
f I can speak English, Spanish and Russian.

Put the words in order to make a sentence.
e-Guardian / apply for/ the position of / like / would /
I / in / on / to / waiter / May 28th / advertised

maturita exam

6 Přetáhně si znovu maturitní zadání (Part 1) a napíšte daný dopis.

Part 2

Jste na pracovních prázdninách v zahraničí. Napíšte kamarádovi/kamarádce pohled v rozsahu 60–70 slov, ve kterém:

- napíšete, kde jste,
- popíšete, jakou práci děláte,
- popíšete, co se vám na dané práci líbí.

maturita exam

1 Přetáhně si výše uvedené maturitní zadání (Part 2) a napíšte daný pohled.

95

Dear Sir or Madam,

I am writing to [] for the job of an instructor at your summer camp. Last summer I [] as an instructor in Poland and the children liked me. I can do many sports. I speak English quite well, I []. I will be able to communicate with the children at your camp. I look [] to hearing from you.

Yours faithfully,

Martin Holý

the best job in the world

Picture/Video-Based Activities

UŽITEČNÉ VÝRAZY

ZAČÁTEK DOPISU

- Dear Sir or Madam,
- Dear Ms/Mr Smith,

ÚVOD

- I am writing in response to/in reply to/with regard to ...
- I am writing in connection with ...

VYJÁDRĚNÍ ZÁJMU O NABÍDKU

- I would like to express my interest in ...
- I found the (advertised) post/position/job offer extremely interesting because ...
- The (advertised) post/position/job fits my expectations of a perfect job/career for a young person/student.

FORMÁLNÍ DOPIS: ŽÁDOST O MÍSTO (LETTER OF APPLICATION)

UŽITEČNÉ VÝRAZY

ZAČÁTEK DOPISU

Dear Sir or Madam,
Dear Ms/Mr Smith,

ÚVOD

I am writing in response to/in reply to/with regard to ...
I am writing in connection with ...

VYJÁDRĚNÍ ZÁJMU O NABÍDKU

I would like to express my interest in ...
I found the (advertised) post/position/job offer extremely interesting because ...
The (advertised) post/position/job fits my expectations of a perfect job/career for a young person/student.

DŮVODY, ČIM VÁS NABÍDKA ZAJÍMALA

I would like to apply for this job because ...
My reason for applying for this job is that ... (I am very hard-working/I like working with children)
I have always been interested in .../enthusiastic about ...

VÁŠE KVALIFIKACE A OSOBNÍ ZKUŠENOSTI

As far as my experience/As far as my qualifications are concerned, ...
My professional experience includes ...
I worked for ... as ...

POZVÁNÍ NA SCHŮZKU

I would be happy to come to attend an interview at your earliest convenience/at any time that is convenient to you.
I enclose my CV/references from my previous employers.
I look forward to hearing from you.

ZAKOŇČENÍ

I look forward to hearing from you.
Yours faithfully,
Yours sincerely,

NEUTURITELSKOST

Byl jsem už rok v Londýně. Až dosud jste pro mě jako recepční v hotelu, ale teď právě už číníte. Chci být objevit inzerát nabízející práci v hotelu. Napíšte dopis, ve kterém popíšete, jak jste inzerát našel, a vysvětlíte, proč jste se rozhodl aplikovat.

• stručně popíšte svoji dosavadní práci a práci, kterou byste chtěl dělat
• popíšte své své vlastnosti, které z vás dělají vhodného uchazeče, a stručně vysvětlíte, proč byste chtěl dělat tuto práci

• vyjádřte svůj zájem o nabídku a uveďte důvody, proč byste chtěl dělat tuto práci
• uveďte své kvalifikace a zkušenosti z předchozího zaměstnání a uveďte stávající reference.

KOLIKOVNÍ ADRESA O OFERU

I am writing in response to your job offer concerning the post of a hotel receptionist which I found in the latest issue of Home News.

V PRVNÍM ODPAVCI

I believe this position fits my expectations of a perfect job.

AS FAR AS MY QUALIFICATIONS ARE CONCERNED

As far as my qualifications are concerned, I have been working for about a year as a senior receptionist at the Eagle Hotel in Charing Cross Road, where I have gained a lot of valuable professional experience. In addition to this, I consider myself hard-working and career-oriented. I know very well from my experience that the post of a hotel receptionist requires both of these features.

I AM READY TO ATTEND AN INTERVIEW

I am ready to attend an interview at your earliest convenience. I am enclosing the names of two referees from the Eagle Hotel, whom you can contact for further information.

I LOOK FORWARD TO HEARING FROM YOU

I look forward to hearing from you.

YOURS FAITHFULLY

Yours faithfully,

Lenka Malá

the best job in the world



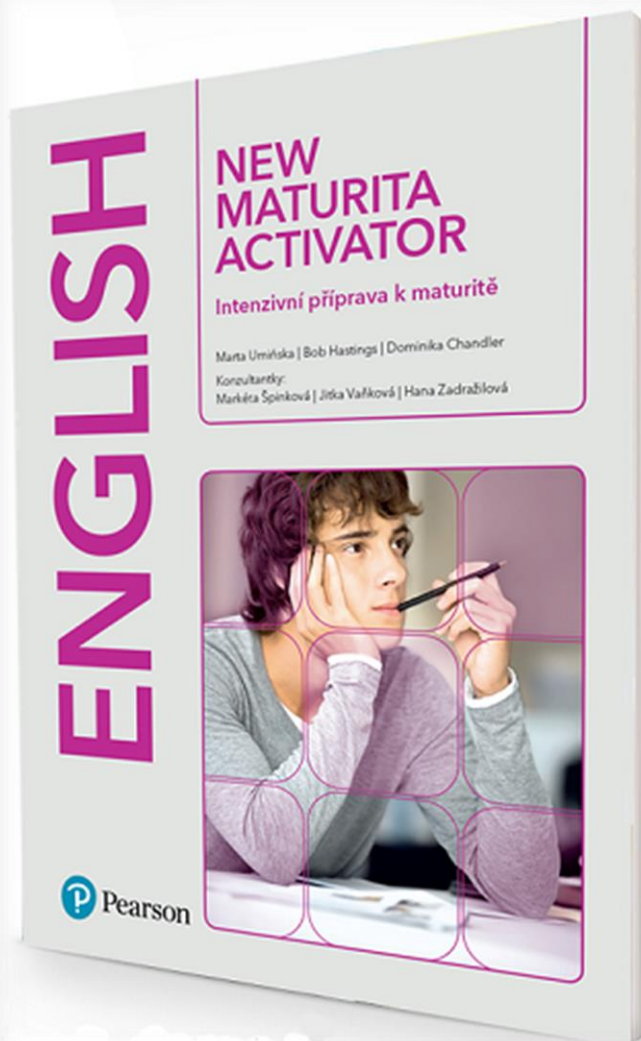
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Kiitos – Thanks
Terve – Hello
Oikeaan – Right
Yksi – One
Minä olen – I am

To sum up...

1. create context
2. multiple techniques
3. owning the lesson
4. active use
5. HAVE FUN!





metodik@venturesbooks.com

New Maturita Activator
Harmer, Jeremy: Essential Teacher Knowledge

www.teachingenglish.org.uk