

UNIT	READING	LISTENING	SPEAKING	WRITING	GRAMMAR	VOCABULARY
1 me & mine						
Lesson A		53 Can understand the key points about a radio programme on a familiar topic. 48 Can understand the main points of a simple podcast.	59 Can describe objects, possessions and products in detail, including their characteristics and special features.	57 Can write a description of items for sale on a trading website.	51 Can use the past continuous to refer to temporary or changing past states or situations. 54 Can use the past perfect in a range of common situations.	43–58 Can use language related to household objects and possessions. 43–58 Can use language related to describing something's quality. 43–58 Can use language related to physical condition.
Lesson B	51 Can distinguish between fact and opinion in relation to common topics.		52 Can express opinions and attitudes using a range of basic expressions and sentences.		51 Can use the correct verb form (infinitive or '-ing') following a range of phrasal (separable) and prepositional (inseparable phrasal) verbs.	43–58 Can use language related to happiness and satisfaction.
Lesson C			54 Can leave phone messages containing detailed information. 51 Can make requests using 'Will you (please) ...?' 54 Can make polite requests with 'would you' + verbs in the infinitive.			43–58 Can use language related to housework and cleaning.
Lesson D		51 Can follow an everyday conversation or informal interview on common topics.	47 Can ask a group member to give the reason(s) for their views 59 Can support ideas with relevant examples. 51 Can respond to opinions expressed by others.	55 Can post comments on the discussion board of a website.	52 Can use 'except (for)' and 'apart from' after general and other noun phrases. 55 Can correctly use 'even' and 'not even' in the right position to emphasise a point.	
Mediation			56 Can allocate turns in a discussion, inviting a participant to express their views.			
2 behaviour						
Lesson A	57 Can identify the writers' communicative purpose in a text.		51 Can express hopes for the future using a range of fixed expressions.		47 Can use the present perfect continuous with 'for/since' and time expressions. 47 Can use the present perfect continuous with present reference plus 'recently/lately'.	43–58 Can use language related to changing or staying the same.
Lesson B		55 Can recognise examples and their relation to the idea they support.	51 Can express opinions as regards possible solutions, giving brief reasons and explanations. 56 Can decline offers politely using a range of formal and informal expressions.	53 Can write an email invitation to a work-related meeting, briefly addressing the reason for the meeting and what will be discussed. 53 Can write a formal email declining a work-related invitation.	51 Can use embedded defining (restrictive) relative clauses. 51 Can use object relative clauses with relative pronouns to specify or define. 56 Can construct 'reduced' defining (restrictive) relative clauses with verb + '-ing'. 56 Can construct defining (restrictive) relative clauses with 'to' + infinitive verb phrases.	43–58 Can use language related to having or causing emotions. 43–58 Can use language related to do or not do. 43–58 Can use language related to liking, disliking and preferences.
Lesson C			51 Can follow an everyday conversation or informal interview on common topics. 51 Can express and respond to feelings (e.g. surprise, happiness, interest, indifference). 52 Can express opinions and attitudes using a range of basic expressions and sentences. 55 Can explain why something is a problem.		57 Can use the present continuous with 'always' and other adverbs of frequency to express negative attitude.	43–58 Can use language related to actions and gestures.

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UNIT	READING	LISTENING	SPEAKING	WRITING	GRAMMAR	VOCABULARY
2 behaviour (continued)						
Lesson D		59 Can recognise inferred meaning in a simple presentation or lecture.	50 Can ask someone to clarify or elaborate what they have just said. 47 Can begin to use a repertoire of common idiomatic phrases in routine situations.	50 Can write about experiences, feelings and reactions in a simple connected text.		
Mediation				56 Can summarise a short narrative or article, talk, discussion, interview or documentary and answer further questions about details.		
3 working life						
Lesson A	54 Can recognise examples and their relation to the idea they support.		56 Can give an opinion on practical problems, with support when necessary. 56 Can express and comment on ideas and suggestions in informal discussions. 56 Can express approval and appreciation of other people's ideas in a discussion.		55 Can describe present or future outcomes of a hypothetical situation using 'unless'. 55 Can describe present or future outcomes of a hypothetical situation using 'even if'. 56 Can use 'in case' with the present tense to refer to future eventualities. 56 Can use 'in case of' with noun phrases to speak of eventualities.	43–58 Can use language related to work activities.
Lesson B	53 Can understand the session details listed in a conference programme.	56 Can distinguish between different points of view in a discussion or presentation. 51 Can understand the main points of a work-related recorded presentation.	58 Can report the opinions of others. 51 Can respond to opinions expressed by others. 51 Can report the opinions of others, using simple language. 56 Can give brief comments on the views of others.	54 Can check and correct spelling, punctuation and grammar in simple written texts. 47 Can write a simple email of introduction in a professional context.	51 Can express necessity or absence of necessity with '(not) necessary to ...'. 55 Can talk about expectations and obligations in the present tense using '(not) supposed to ...'. 52 Can talk about permission using '(not) allowed/permitted to ...'.	43–58 Can use language related to work activities. 43–58 Can use language related to job description and types of work.
Lesson C		57 Can understand a range of questions in a job interview.	57 Can carry out a prepared interview, checking and confirming information as necessary. 52 Can repeat back what is said to confirm understanding and keep a discussion on course. 55 Can ask for clarification of an unknown acronym or technical term used in conversation.			43–58 Can use language related to personality, abilities and traits.
Lesson D		51 Can follow an everyday conversation or informal interview on common topics.	51 Can briefly give reasons and explanations for opinions, plans and actions.	55 Can post comments on the discussion board of a website.	52 Can use 'would rather ... (than) ...' to express preference. 55 Can express preference with regard to actions using 'prefer ... (to ...)'	
Mediation			58 Can ask questions to invite people to clarify their reasoning.			
4 fact or fiction?						
Lesson A	52 Can follow chronological sequence in a formal structured text.		56 Can summarise and comment on a short story or article and answer questions in detail.		56 Can use 'meant/planned/intended' + 'to' + infinitive to talk about past plans and intentions. 58 Can use a range of verbs in the past continuous to refer to past plans and intentions. 57 Can use 'thought' to express past expectations, with appropriate tense changes.	43–58 Can use language related to correct, true or incorrect, untrue. 43–58 Can use language related to doubt, belief, or disbelief. 43–58 Can use language related to genuine or real.

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4 fact or fiction? (continued)						
Lesson B		51 Can follow an everyday conversation or informal interview on common topics.	55 Can express their thoughts in some detail on cultural topics (e.g. music, films). 54 Can answer simple factual questions about a presentation they have given.	52 Can write a simple review of a film, book or TV programme.	52 Can ask negative questions with 'wasn't', 'didn't', etc.	43–58 Can use language related to films and film-making.
Lesson C			52 Can discuss the main points of news stories about familiar topics. 52 Can express opinions and attitudes using a range of basic expressions and sentences.			43–58 Can use language related to newspapers and magazines.
Lesson D		50 Can recognise a speaker's feelings or attitudes. 43 Can identify a simple chronological sequence in a recorded narrative or dialogue.	53 Can use a basic repertoire of conversation strategies to maintain a discussion.	55 Can write personal emails/letters, reporting recent events in detail.		
Mediation				56 Can paraphrase more simply the main points made in short, straightforward texts on familiar subjects (e.g. short magazine articles, interviews) to make the contents accessible for others.		
5 consumer						
Lesson A		57 Can extract the meaning of unknown words from context if the topic discussed is familiar.	51 Can make a complaint. 51 Can express and respond to feelings (e.g. surprise, happiness, interest, indifference).	51 Can write a basic email/letter of complaint requesting action. 58 Can write comments and complaints about products and services.	52 Can use '(in order) to' to express purpose and intention. 66 Can express purpose using 'so as to' with infinitive clauses. 60 Can express negative purpose with 'so as/in order not to'.	43–58 Can use language related to personality, abilities and traits.
Lesson B	56 Can recognise significant points and arguments in straightforward newspaper articles on familiar topics.		56 Can express approval and appreciation of other people's ideas in a discussion.		53 Can use a repeated comparative to emphasise the rate or amount of change. 53 Can use parallel comparatives ('the' + comparative 1, 'the' + comparative 2). 53 Can use 'ever' for emphasis with comparatives and superlatives of adjectives. 55 Can use 'one of/some of/among' in phrases with superlative adjectives.	43–58 Can use language related to advertising and branding. 43–58 Can use language related to persuading and motivating. 43–58 Can use language related to money.
Lesson C	60 Can identify language used to persuade the reader.		57 Can collate information from several written sources and summarise the ideas orally. 56 Can express and comment on ideas and suggestions in informal discussions.			43–58 Can use language related to buying and selling. 43–58 Can use language related to describing something's quality. 43–58 Can use language related to products and goods.
Lesson D		51 Can follow an everyday conversation or informal interview on common topics.	52 Can use a suitable phrase to invite others into a discussion. 48 Can refer to an agenda in a meeting using some basic fixed expressions.	58 Can write a simple summary of the decisions made in a meeting. 52 Can write a simple summary of action points in a meeting.	56 Can use 'get/have' to refer to having things done by other people. 56 Can refer to indirect causation with 'get/make' + person + action. 51 Can use reflexive pronouns for emphasis.	
Mediation			55 Can explain how something works by providing examples that draw on people's everyday experiences.			

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6 places						
Lesson A		51 Can distinguish between main ideas and supporting details in familiar, standard texts.	57 Can ask people to elaborate on specific points they made in their initial explanation. 50 Can ask someone to clarify or elaborate what they have just said.	53 Can give someone clear, detailed directions on how to get somewhere in a letter, email, or online posting.	51 Can use 'so' + adjective/quantifier + 'that' to express results and consequences. 52 Can correctly use 'so' and 'such (a)' with adjectives and nouns respectively. 52 Can correctly use 'such' and 'such a' with mass and count nouns respectively.	43–58 Can use language related to areas, districts and neighbourhoods.
Lesson B	55 Can infer meaning based on information in a text.		54 Can relate the basic details of unpredictable occurrences (e.g. an accident). 66 Can give clear, detailed descriptions on a wide range of familiar subjects.		55 Can use 'be used to' to express the state of being familiar with a situation. 55 Can use 'get used to' to express the process of becoming familiar with a new situation.	43–58 Can use language related to normal or strange. 43–58 Can use language related to fear or anxiety.
Lesson C		51 Can follow an everyday conversation or informal interview on common topics.	55 Can generally follow most of what is said and repeat back details to confirm understanding. 53 Can present findings from a research project in a simple way.			43–58 Can use language related to city life.
Lesson D		51 Can identify details that support a point of view in a simple presentation or lecture aimed at a general audience.	60 Can make new information more accessible by using repetition and adding illustrations. 66 Can give clear, detailed descriptions on a wide range of familiar subjects. 55 Can express their thoughts in some detail on cultural topics (e.g. music, films).	55 Can show a simple relationship between a main point and an example in a structured text.		
Mediation			58 Can collaborate on a shared task, e.g. formulating and responding to suggestions, asking whether people agree, and proposing alternative approaches.			
7 connect						
Lesson A		58 Can recognise misunderstandings without explicit prompting.	58 Can tell someone about a discussion or conversation in some detail.	53 Can write a description of a real or imagined event (e.g. a recent trip).	53 Can use a wide range of common reporting verbs with 'that' + complement clause and appropriate tense changes. 55 Can report <i>yes/no</i> questions with 'if/whether'. 56 Can make tense changes (present to past) in reported speech.	43–58 Can use language related to speaking or saying something. 59–75 Can use language related to reporting.
Lesson B	58 Can recognise the writer's point of view in a structured text.		53 Can develop an argument using common fixed expressions.		55 Can use the present continuous passive. 52 Can use the present perfect passive with 'just/already'. 52 Can use the present perfect passive with 'yet'. 54 Can use 'get' with the passive in informal speech to express unexpected or dramatic change.	43–58 Can use language related to internet and using the internet.
Lesson C		51 Can follow an everyday conversation or informal interview on common topics.	58 Can express support in a manner that shows they were actively listening to the other person. 53 Can use a basic repertoire of conversation strategies to maintain a discussion.			43–58 Can use language related to manner of doing something. 51 Can use a range of adverbial intensifiers with adjectives.

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7 connect (continued)						
Lesson D		51 Can follow an everyday conversation or informal interview on common topics.	59 Can discuss options and possible actions.	59 Can support ideas with relevant examples.	51 Can express agreement and disagreement with '... hope so/not'. 51 Can use 'do'/'did' as a general placeholder (substitute) for verbs. 58 Can use 'so' in sentence-final positions as a placeholder (substitute) for verbs and verb phrases. 57 Can omit words and phrases in a range of parallel structures.	
Mediation				55 Can interpret and describe detailed information in diagrams even though lexical gaps may cause hesitation or imprecise formulation.		
8 wisdom						
Lesson A	51 Can make simple inferences based on information given in a short article.		57 Can reasonably fluently relate a straightforward narrative or description as a linear sequence of points.		58 Can describe hypothetical (counterfactual) past results of a previous action or situation using the third conditional. 58 Can use 'should(n't) have ...' to express regrets, wishes, or disapproval about the past.	43–58 Can use language related to advising and suggesting.
Lesson B		53 Can understand the key points about a radio programme on a familiar topic.	55 Can respond to ideas and suggestions in informal discussions.	51 Can write short, simple biographies about real or imaginary people.	55 Can use 'would' to refer to past habits and routines.	43–58 Can use language related to expressing interest. 43–58 Can use language related to knowledge or lack of knowledge. 43–58 Can use language related to understanding or lack of understanding. 43–58 Can use language related to a subject. 43–58 Can use language related to expressing lack of interest. 43–58 Can use language related to finding out.
Lesson C	55 Can infer meaning based on information in a text.		53 Can give a short, rehearsed talk or presentation on a familiar topic. 54 Can answer simple factual questions about a presentation they have given.			43–58 Can use language related to exemplifying and explaining. 43–58 Can use language related to explaining or elaborating meaning.
Lesson D		51 Can follow an everyday conversation or informal interview on common topics.	60 Can present a summary of a straightforward business proposal. 61 Can use a limited number of cohesive devices with some 'jumpiness' in a long contribution.	57 Can write an email giving details of work-related events, facts, or plans.		
Mediation			57 Can ask people to elaborate on specific points they made in their initial explanation.			